

Public Works Employee Job Description

Public Works Employee shall do a variety of tasks as assigned by the Public Works Director and of the Public Works Crew Leader. These tasks include by are not inclusive to:

- Cutting trees and brush, hauling brush, and maintaining the burn site.
- Operate machinery as needed, but not limited to, for installing and repairing curb and sidewalks, adjusting manholes, installing sewer and or water mains, and related services and hydrants.
- Snow removal as needed, shoveling around City owned sidewalks on handicap ramps,
- Placing and taking down Christmas decorations as directed.
- Attend safety meetings and comply with safety laws as taught and as required by the State and or Federal Government. Care will be given to act in a safe manner to protect one's self and the Public as performing duties.
- Carry a cell phone while not on and off duty, and respond as needed to emergent situations.
- Work in a cooperative manner with other departments within the city to assure service to the citizens of the community and visitors.
- The employee must have a valid Wisconsin Drivers License with CDL endorsements or be able to obtain it within six months of Hire.
- Employee is subject to random drug and alcohol testing as required by regulation.
- Perform any other task as needed.