

## **CITY OF DARLINGTON COUNCIL PROCEEDINGS NOVEMBER 20, 2018**

The meeting was called to order by Mayor Dave Breunig at 7:00 PM. The Pledge of Allegiance was then recited. Present at roll call were: Cindy Corley, Dave Gough, John Sonsalla, Don Osterday, Steve Pickett and Erin Gallagher. Absent: None. Also present were: Bill McDaniel, Jeremy Williams, Joe Weier of SWCAP, James Dow of Cinnaire Lending, Tony Wiegel, Nancy Acherman, Barb Nemec of Laf. Co Historical Society, Troy Maggied of SW Wis. Regional Planning Commission, Brian Lund and Phil Risseeuw.

Motion by Gough second by Sonsalla that the meeting notice and agenda were properly posted. Motion carried. Motion by Pickett second by Gallagher to approve the minutes of the previous meeting. Motion carried.

Under comments of citizens present, Barb Nemec introduced herself to the City Council. Barb stated she is the current President of the Lafayette County Historical Society. She asked the Council to think of the Historical Society as a resource or a partner with the City, and to contact them if they can help with any future projects. Barb Nemec then left the meeting.

Under unfinished business, discussion was held concerning the following recommendation from the Plan Commission:

- Approval of conditional use permit request from SWCAP and Cinnaire Solutions to construct a multi-family complex on ten acres of land in a residential district. Mayor Breunig reported this matter was approved by the Plan Commission but tabled at the previous Council meeting, to allow Attorney McDaniel time to research the time frame allowed for this type of a conditional use permit. Attorney McDaniel prepared a letter regarding this issue. A copy of the letter was included in the agenda packet. In the letter, Attorney McDaniel states this type of conditional use permit granted for the construction of a multi-family complex is permanent and is not limited in term. Joe Weier of SWCAP and James Dow of Cinnaire Lending attended the meeting to answer any further questions the Council had regarding the proposed project. After discussion and consideration, motion by Pickett second by Sonsalla to remove this matter from the table, and allow the City Council to take action on the approval recommendation from the Plan Commission. Motion carried. Motion by Pickett second by Gallagher to accept the Plan Commission recommendation and approve the conditional use permit request from SWCAP and Cinnaire Solutions to construct a multi-family complex on ten acres of land in a residential district as presented. Motion carried.

Under new business, discussion was held concerning a Petition for Direct Annexation of Territory to the City of Darlington, Lafayette County, Wisconsin by Unanimous Approval Pursuant to Section 66.0217(2) of the Wisconsin Statutes. A copy of the petition, legal description and map was included in the agenda packet. This petition is signed by Tony and Amy Wiegel, as individuals; and Mayor Breunig and Phil Risseeuw for the City of Darlington.

The area being annexed totals 46 acres. The Wiegel's own 28 acres of the land and the City of Darlington owns 18 acres of the land. A portion of the Wiegel land will be sold to SWCAP, for the site the multi-family housing project. After discussion and consideration, motion by Gough second by Pickett to accept the Petition for Direct Annexation of Territory from Tony and Amy Wiegel, as individuals; and Mayor Breunig and Phil Risseeuw for the City of Darlington, as presented. Motion carried.

Discussion was then held concerning proposed Ordinance 03-2018, An Ordinance Annexing Territory to the City of Darlington, Wisconsin. A copy of the proposed ordinance was included in the agenda packet. This ordinance completes the annexation of the 46 acres of land described in the Petition for Direct Annexation of Territory to the City of Darlington, Lafayette County, Wisconsin by Unanimous Approval previously accepted by the City Council. After discussion and consideration, motion by Gough second by Sonsalla to approve and adopt Ordinance 03-2018, An Ordinance Annexing Territory to the City of Darlington, Wisconsin as presented. Motion carried. Joe Weier, Jason Dow, Tony Wiegel and Nancy Acherman then left the meeting.

Discussion was then held concerning a proposal from SW Wisconsin Regional Planning Commission to prepare an EDA application for grant funds for the business park expansion project. A copy of the proposal was distributed to Council members at this meeting. Troy Maggied attended the meeting to present the proposal and answer questions. The proposed cost of this proposal is a not to exceed amount of \$4,000.00. Troy reported he will need supporting information from the City's engineering firm and Abby Haas of Lafayette Development Corporation. It was also reported this cost is not a grant eligible expense. After discussion and consideration, motion by Pickett second by Gallagher to approve the proposal from SW Wisconsin Regional Planning Commission to prepare an EDA application for grant funds for the business park expansion project as presented. Motion carried. Troy Maggied then left the meeting.

Discussion was then held concerning the proposed contract renewal with Gardiner Appraisal Service, LLC for maintenance assessor services for 2019 and 2020. A copy of the proposed contract was included in the agenda packet. The contract calls for an annual payment of \$10,900.00, plus miscellaneous expenses related to reporting requirements to the Wis. Dept. of Revenue. After discussion and consideration, motion by Pickett second by Corley to approve the contract renewal with Gardiner Appraisal Service, LLC for maintenance assessor services for 2019 and 2020 as presented. Motion carried.

The Notice of Spring Election scheduled for Tuesday, April 2, 2019 was then presented for informational purposes. At that election, the following incumbents will be up for re-election: Alderperson, First Aldermanic District – David Gough; Alderperson, Second Aldermanic District – Donald Osterday; and Alderperson, Third Aldermanic District – Erin Gallagher. First day to circulate nomination papers is December 1, 2018; and final day for filing nomination papers is Wednesday, January 2, 2019 at 5:00 PM.

Discussion was then held concerning a proposed City of Darlington Procurement Policy. A copy of the proposed policy was included in the agenda packet. Attorney McDaniel stated he prepared this proposed policy as it's a requirement for the CDBG grant award for the revolving loan fund loan to Wisconsin Whey Protein. The policy basically describes how the department heads currently handle supply and equipment purchases. It also includes the Wisconsin Statutory amounts for public works projects and professional service contracts. After discussion and consideration, motion by Pickett second by Gallagher to approve the City of Darlington Procurement Policy as presented. Motion carried.

The October 31, 2018 financial statements for the City, Water Dept. and Sewer Dept. were then presented for review and approval. Copies of these financial statements were included in the agenda packet. After discussion and consideration, motion by Gough second by Osterday to approve the October 31, 2018 financial statements for the City, Water Dept. and Sewer Dept. as presented. Motion carried.

Under reports of committees, Mayor Breunig reported on the Finance and Personnel Committee meeting held November 8, 2018. A copy of the meeting minutes was included in the agenda packet. And Mayor Breunig encouraged those present to attend the Christmas Parade scheduled for December 1, 2018 at 5:00 PM.

There being no further business for this meeting, motion by Gallagher second by Sonsalla to adjourn the meeting at 7:40 PM. Motion carried.

CITY OF DARLINGTON

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Philip A. Risseeuw, Clerk-Treasurer