

## **POLICIES, PROCEDURES AND ORDINANCE COMMITTEE MEETING MINUTES JULY 20, 2015**

The meeting was called to order by Committee Chairman John Sonsalla. Present at roll call were: John Sonsalla, Steve Pickett and Cindy Corley. Absent: None. Also present were: Mayor Dave Breunig, Don Osterday, Felix Pereza, Mike Reuter, Bill McDaniel, Brad Innerst, Larry Wedig, Dale Wiegel, Michael Lee, Laura Smith, Colleen Reichling, Jeremy Williams, Larry Burns, Patrick Kleiber, Jane Kleiber, Ashley Kleiber, Jeremiah Kleiber, Betsy Kleiber, Tom Kleiber and Phil Risseeuw.

Motion by Pickett second by Corley that the meeting notice and agenda were properly posted. Motion carried. Motion by Corley second by Sonsalla to approve the minutes of the previous meeting. Motion carried.

Under unfinished business, Chairman Sonsalla requested agenda item 6 (c) be discussed after agenda item 6 (d). It was the consensus of those present to approve the change in agenda order.

Discussion was then held concerning proposed revisions to Chapter 9 of the Municipal Code of the City of Darlington regarding fences. A copy of the proposed ordinance was included in the agenda packet. The changes from the previous version of this proposed revision were highlighted in yellow for committee members. A couple additional minor corrections were found in this version. After discussion and consideration, motion by Pickett second by Corley to approve the proposed revision to Chapter 9 of the Municipal Code of the City of Darlington regarding fences as presented and corrected; and recommend approval of same to the City Council. Motion carried.

Discussion was then held concerning proposed revisions to Chapter 11 of the Municipal Code of the City of Darlington regarding mobile homes. A copy of the proposed ordinance was included in the agenda packet. Chairman Sonsalla asked Larry Burns for his input regarding the proposed ordinance. Discussion items included the following:

- Mr. Burns wanted to know why the ordinance was needed.
- Trailers need to be inspected prior to placement in the mobile home park.
- All mobile homes shall have skirts around the entire mobile home. The portion of the ordinance regarding the color of the skirting was deleted.
- The age of the mobile homes allowed in the mobile home park was discussed. The ordinance included a less than 10 years old limitation. It was suggested that number be increased to 20 or 25 years and use HUD guidelines.
- The need for the requirement of a pitched roof was also discussed.
- No variance clause is included in the proposed ordinance.

After discussion and consideration, motion by Pickett second by Corley to table this matter to a future meeting of this committee, instructing Attorney McDaniel to revise the proposed ordinance with the changes discussed. Motion carried.

Discussion was then held concerning proposed revisions to Chapter 10 of the Municipal Code of the City of Darlington regarding rental property. A copy of the proposed revisions was included in the agenda packet. The proposed revisions are a draft document prepared by Attorney McDaniel, based on the rental property ordinance from the City of Platteville. Discussion items included the following:

- Why are all rental properties going to be inspected? Why not inspect only the properties where complaints are filed? Why not inspect all residential properties?
- Several property owners express complaints about their renters, and what was the City going to do to protect the property owners from the damage the renters do to their properties. They also suggested the City should switch to monthly billing on utility bills, so the property owners are not stuck with four months of unpaid bills.
- Mike Reuter commented on the proposed revisions, how the ordinance was enforced in Platteville, and how the proposed ordinance would be enforced in Darlington. He stated he would follow the state building regulations and administrative code for his property inspections. Mike also prepared a proposed fee schedule, which was distributed to committee members at this meeting.
- It was suggested a committee should be formed to work on this proposed document, and revise the proposed ordinance revisions. Attorney McDaniel then suggested he and Mike Reuter meet to pare down the ordinance revision, and incorporate some of the suggestions made at this meeting.

After discussion and consideration, motion by Pickett second by Corley to table this matter to a future meeting of this committee. Motion carried. Larry Burns, Mike Reuter, Dale Wiegel, Brad Innerst, Laura Smith, Felix Perez, Pat Kleiber, Jane Kleiber, Ashley Kleiber and Jeremiah Kleiber then left the meeting.

Discussion was then held concerning proposed revisions to Chapter 11 of the Municipal Code of the City of Darlington regarding special events. A copy of the proposed ordinance was included in the agenda packet. Attorney McDaniel explained the reasoning behind this proposed ordinance change. Several comments were made regarding the scope of the special events qualification and requirements. Several persons felt the proposed ordinance was too involved, and should be simplified. After discussion and consideration, motion by Pickett second by Sonsalla to table this matter to a future meeting of this committee, allowing time for Attorney McDaniel to revise the proposed ordinance and simplify the conditions and requirements. Motion carried. Don Osterday then left the meeting.

There being no further business for this meeting, motion by Pickett second by Corley to adjourn the meeting at 9:15 PM; and schedule the next meeting at the call of the Chairman. Motion carried.

CITY OF DARLINGTON

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Philip A. Risseuw, Clerk-Treasurer