

POLICIES, PROCEDURES AND ORDINANCE COMMITTEE MEETING MINUTES JANUARY 20, 2015

The meeting was called to order by Committee Chairman John Sonsalla at 6:00 PM. Present at roll call were: John Sonsalla, Bev Anderson and Cindy Corley. Absent: None. Also present were: Mayor Dave Breunig, Steve Pickett, Dale Wiegel, Mike Reuter, Stan Krahenbuhl and Phil Risseeuw.

Motion by Anderson second by Corley that the meeting notice and agenda were properly posted. Motion carried. Motion by Anderson second by Corley to approve the minutes of the previous meeting. Motion carried.

Under new business, discussion was held concerning proposed revisions to Chapter 10 of the Municipal Code of the City of Darlington, Building Code, regarding Wisconsin Uniform Building Code. A copy of the proposed ordinance was included in the agenda packet. Mike Reuter of Wisconsin Municipal Building Inspection attended the meeting to present information and answer questions. Mike stated there needs to be two types of permits for the City of Darlington. He will issue the building permits, based on state laws and requirements; and the City can issue a local permit for situations not covered by state laws and requirements. The revision to Chapter 10 of the Municipal Code of the City of Darlington, Building Code covers the building permits covered by state laws. Mike included a \$1000 value for requiring a building permit. He stated he feels that level is necessary to cover lower cost items such as upgrades to building electrical systems and mechanical systems. Mike also stated his office is responsible for collection of fees for his services from the property owners. After discussion and consideration, motion by Sonsalla second by Corley to recommend to the Council the approval of the proposed revisions to Chapter 10 of the Municipal Code of the City of Darlington, Building Code as presented. Motion carried.

Discussion was then held concerning the need for a second ordinance revision to cover local permits. This permit would cover local items not covered by state laws and requirements, such as accessory buildings, roofing, cabinet replacement, etc. It was suggested the local permit would cover costs over \$1000.00; and the local permit would cost \$25.00 each. This information will be given to Attorney McDaniel for preparation of a second ordinance revision to cover this procedure.

Discussion was then held concerning the job responsibilities of Mike Reuter and Stan Krahenbuhl. Mike Reuter stated he has the licenses and training to issue building permits for residential and commercial properties. The employees in his firm provide building permit and property inspection services to a wide variety of municipalities in southwest Wisconsin. Stan Krahenbuhl stated he does not have any building inspection licenses. His qualification is his background in the construction trades. He stated he was hired twenty years ago as a zoning administrator. Dave Gough arrived at the meeting at 6:40 PM.

Aldersperson Sonsalla then reported on the number of building permits issued by the City of Darlington over the last five years. The number of actual building permits in 2014 was thirty-three, compared to a high of seventy-five permits in 2010. It appears either the number of construction projects have decreased over the years, or Mike Reuter has taken over some of the job responsibilities of the current position. Mr. Sonsalla also stated budget money is needed to pay Mr. Reuter for his property maintenance enforcement work. He suggested that money should be taken from the amount of wages paid to Stan Krahenbuhl. Mr. Reuter then stated he would not be charging the City any amount for his work in 2014; but he will submit a proposed contract for 2015 prior to the next Council meeting.

Mr. Krahenbuhl then expressed his objection to a reduction in his current wage amount; and then offered his resignation as the City's Zoning Administrator/Building Inspector. Mr. Krahenbuhl then left the meeting. After discussion and consideration, motion by Sonsalla to accept Mr. Krahenbuhl's resignation from his position with the City. This motion died for a lack of a second. Mayor Breunig was then encouraged to contact Mr. Krahenbuhl to see if they can reach a resolution to this situation, prior to any action being taken on Mr. Krahenbuhl's resignation offer.

There being no further business for this meeting, motion by Anderson second by Corley to adjourn the meeting at 6:47 PM. Motion carried.

CITY OF DARLINGTON

Philip A. Risseuw, Clerk-Treasurer